



MACASSA BAY YACHT CLUB

MEMBERSHIP POLICY

Purpose

The policy contains the criteria and process governing membership in Macassa Bay Yacht Club (also referred to as the Club).

1. Eligibility

- a. Individuals who have reached the age of majority in the Province of Ontario, may be admitted or re-admitted to membership in the Club from time to time by Resolution of the Board of Directors.
- b. The Club will establish a Waiting list of Social Members for potential Regular Membership. Acceptance for Regular Membership to the Club will be based on Social Membership seniority date and suitability of his/her boat as well as contribution to the Club during his/her time as a Social Member. Seniority will begin on the acceptance of Social Membership not necessarily on application date.
- c. The potential member will be interviewed by at least two Board members to ensure that the candidate is suitable for membership. Openings for Regular Members will be reviewed by the Board on a case by case basis based upon the available dockage and suitability of the type and length of boat giving consideration to the location and depth of available dock space.
- d. Upon application all applicants accept that the decision of the Board is final and binding.
- e. A member waives and releases the Club from any liability, including liability for negligence, of the Club or anyone acting on behalf of the Club, for any loss or damage to any property or for any personal injury on the Club premises. Waiver must be filled out prior to acceptance for any type of membership.

2. Criteria

- a. Each member agrees to abide by the Club's By-laws as well as the Club's Policies, Procedures and Regulations as determined by the Board of Directors from time to time.
- b. The maximum number of members permitted to join the Club annually shall be determined by the Board of Directors.
- c. Each member shall promptly be informed by the Director-Membership of his/her admission as a Regular Member. Members are required to show proof of boat ownership and insurance upon acceptance of Regular membership.

3. Membership Term

- a. The membership year shall be from January 1st to December 31st unless otherwise determined by the Board.

4. Membership Cards

- a. All Members will be provided with the applicable membership card once payment of dues are received. Members must be prepared to show their membership card as proof of current membership in the Club at any time.

5. FOBS

- a. All Members must purchase a non-refundable Club FOB in order to gain access to the Clubhouse, the Yard and the BBQ Washrooms.

6. Membership Dues

- a. Membership dues are set by the Board of Directors annually and are to be paid by January 31st in accordance with Club's direction. Failure to pay such dues in that period will automatically terminate the Member's membership. Such Members may not re-apply for Regular membership for a period of one (1) year and will have the status of a new applicant with a new seniority date. The onus is not on the Club to notify members when in arrears. Under special consideration, and by majority vote of the Board, the Board may waive termination and waiting period.
- b. Initiation, annual and other fees, dues and assessments payable by members shall be in such amounts as are determined by the Board of Directors from time to time.
- c. The Board of Directors shall have the sole authority to determine any refund payments. Members shall make submissions on refunds through the Secretary-Membership. The Board of Directors will review the merits of the refund request on an individual case by case basis.
- d. Members of the Board of Directors are exempt from payment of membership dues during the term that they are in office.

7. Membership Categories

- a. There are several categories of membership in the Club. Depending on the membership category, a member may have different privileges.
- b. Applications for Regular and Social Memberships are available at the bar in the Clubhouse for completion.
- c. The rights and responsibilities of each membership category is as set out in Numbers 8, 9, 10,11 and 12.

8. Regular Members

- a. An application for Regular Membership must be completed and signed by two (2) Regular Members in good standing with the Club who act as the applicant's sponsors. Payment of a one time application fee is required, and the application must be renewed yearly.
- b. Regular member applicants shall be licensed or registered boat owners, either as an individual or partner in ownership. All partners are required to prove their degree of

ownership. Seniority with the Club shall be determined by the partner with the least seniority.

- c. All applications for Regular membership shall be processed and approved by the Board of Directors in accordance with the Club's Policies, Procedures and Regulations. The Board shall use all possible means to examine the qualifications and desirability of an applicant.
- d. A list of applicants for membership, after being processed by the Board, shall be posted in the Club for at least two (2) weeks prior to a Board Meeting. Club members having any knowledge of the applicants are asked to comment to the Board. Such comments shall be kept confidential. The Board shall then vote to accept or reject the proposed member.
- e. The sponsor of the applicant for membership must ensure the applicant is aware of all Club By-laws, Policies, Procedures and Regulations.
- f. Regular Members must pay all fees due to the Club including, but not limited to, membership, dockage and storage fees to remain in good standing.
- g. Regular Members have reciprocal privileges and must carry public liability boat insurance in accordance with the Club's By-laws, Policies, Procedures and Regulations if a boat is kept on Club premises.
- h. Regular members are considered eligible to be accepted as Members of the Corporation.

9. Social Members

- a. An application for Social Membership must be completed by the applicant and signed by a Regular member in good standing as their sponsor. Boat ownership is not required.
- b. All applications for Social Members shall be processed and approved by the Board of Directors in accordance with the Club's Policies, Procedures and Regulations.
- c. Social members shall have full use of the Club facilities and may take part in all social activities, subject to the Policies, Procedures and Regulations of the Club.
- d. Social Members must pay social membership dues, do not have reciprocal rights and are not permitted to fly the Club burgee.
- e. Social Members are not considered eligible to be Members of the Board.

10. Legacy Members

- a. The Club may recognize a Regular Member who has been a long standing Regular Member of the Club with at least twenty (20) years of seniority, has made a significant, sustained or outstanding contribution to the aims of the Club but no longer has a boat, by bestowing the title of Legacy Member. The Legacy Member who has sold his/her boat can re-apply for Regular Membership at any time. Legacy Members who decide to purchase a new boat shall have to re-apply for Regular Membership and the application

will be based on seniority, availability of dockage and suitability of type and length of boat.

- b. A Legacy Member shall continue to be eligible to be a member of the Corporation.
- c. Annual Fees for a Legacy Member will be determined by the Board.

11. Life Members

- a. The Club has recognized a Regular Member in the past who has made a significant, sustained or outstanding contribution to the aims of the Club by bestowing the title of Life Member. The Club has ceased appointing Life Members.
- b. Existing Life Members shall continue to have all the same rights and privileges as a Regular Member.
- c. Existing Life Members will have only their annual membership dues waived. All other fees will remain applicable.

12. Honorary Members

- a. A person who is not already a member of the Club may be nominated and approved as an Honorary Member of the Club in recognition of their significant, sustained or outstanding contribution to boating in general to the aims of the Club or to the relationships that the Club has built within the local community.
- b. The nomination of a person as an Honorary Member is at the sole discretion of the Board.
- c. Honorary Members shall not be required to pay any membership dues or levies and are not eligible for assignment of dockage.
- d. The Honorary Member is permitted to attend any social or other events of the Club after payment of any admission fees for the event.
- e. An Honorary Member is not eligible for consideration as a Member of the Corporation or to attend meetings.

13. Transfer of Membership

- a. In the event of the death of a Regular or Life Member with a boat docked at the Club, the spouse of the deceased member shall automatically be offered a Regular Membership with the deceased member's seniority.
- b. In the event of the death of a Regular or Life Member, with a boat docked at the Club, and where the deceased does not have a spouse or the spouse declines the membership, the Regular Member's membership may be transferred, at the Board's discretion, to a common law partner or to one immediate child of the deceased member, provided that person is at least of the minimum age for membership as required in the By-laws.

- c. The spouse or child assuming the Regular Member's membership shall promptly update all Club records including contact information, insurance and pay any outstanding fees or levies.
- d. The membership titles of Life and Honorary Members may not be transferred.
- e. Social memberships are not transferable.

14. Member In Good Standing

- a. A Member is considered in good standing provided that the Member has not ceased to be a Member, is not currently suspended or expelled from membership, or had other membership restrictions or sanctions imposed, complies with the By-Laws, Policies, Procedures and Regulations of the Club and has paid all required membership and dockage fees.

15. Guests

- a. Members are responsible for the conduct of their guest(s) while on Club property. Guest(s) must leave with the member with the exception of their immediate family.

16. Withdrawal/Termination or Lapse in Membership

- a. A Regular member may resign by delivering written notice of such resignation to the Director - Membership and such resignation shall take effect upon acceptance of the Board of Directors.
- b. In the event of resignation, a Member shall remain liable for payment of any assessment or other sum levied or which became payable by him/her to the Club prior to acceptance of his/her resignation.
- c. A Member shall be suspended and subject to expulsion from the Club by way of Ordinary Resolution of the Board of Directors for failing to pay membership dues or money owed to the Club by deadline dates prescribed by the Club.
- d. A Membership will be deemed to have lapsed should a Member fail to pay his/her membership dues or dockage/storage fees as set out in the Dock Regulation Policies of the Club.
- e. In addition to expulsion for failure to pay membership dues, a Member may be suspended or expelled from the Club by a vote of the Board if they fail to comply with any of the Club's By-laws, Policies, Procedures and Regulations. The period of suspension for any member is at the discretion of the Board. Such suspensions may be for a stated period of time or termination. The use of Club facilities will be determined by the Board at time of suspension and communicated in writing to the Member.

17. Discipline

- a. Members of the Club who fail to conduct themselves in the best interests of the Club may be subject to suspension, at the direction of the Board of Directors. A quorum of members of the Board must vote in favour of any disciplinary action. Members are responsible for the conduct of their guests. Such suspensions may be for a stated period of time up to and including termination from the Club.

- b. Such matters of conduct to include, but not limited to, reports of:
 - i. improper or unbecoming conduct
 - ii. conduct that is likely to endanger the welfare, interest or reputation of the Club and/or its members
 - iii. violation of the Club By-Laws, Policies, Procedures and Regulations and
 - iv. violation of decisions made by the Board.
- c. Any reports by members of such conduct or violations shall be made to the Board, in writing, addressed to the Secretary. The Board may seek legal or other professional advice relating to any matters under this article as it may consider advisable.
- d. The period of suspension for the Club Member is at the sole discretion of the Board of Directors.

The Club Member will be notified by the Commodore or designate as soon as conveniently possible of the suspension or termination. The Club Member may request an opportunity to speak to the Board of Directors through the Chair or designate to discuss the circumstances of the suspension prior to the commencement of the suspension.

A Club Member who has been terminated from the Club may be reinstated by the Board in such circumstances as, in the Board's sole opinion, warrant reinstatement, all upon and subject to such terms as the Board may impose.

18. Release of Liability, Waiver of Claims and Indemnity Form

- a. All members are required to sign a **Release of Liability, Waiver of Claims and Indemnity** form. As part of acceptance of membership all members waive and release the Club from any liability, including liability for negligence, of the Club, or anyone acting on behalf of the Club, for any loss or damage to any property or for any personal injury on the Club premises.

19. Membership list

- a. The Club maintains a central database of all members of the Club. Personal information collected for membership will be used solely within the Club

**Policy Approved by the Board of Directors
dd/mm/yy**